



MEMBERSHIP APPLICATION

for new or renewing members

Congratulations on taking this step, and ensuring that you will receive the many benefits available to Arts Presenters members: from year-round professional development opportunities, to 24/7 access to our 2,000+ members and 7,000+ artists.

- I am a NEW MEMBER
- I am a RENEWING MEMBER

SECTION 1: CONTACT INFORMATION

Your application will not be processed unless this section is completed. Please list the information as you would like it to appear in the Arts Presenters Membership Directory.

PRIMARY CONTACT (FULL NAME) _____ TITLE _____

ORGANIZATION NAME _____ YEAR ORGANIZATION FOUNDED _____

EXECUTIVE DIRECTOR, PRESIDENT OR SENIOR STAFF PERSON FOR YOUR ORGANIZATION (IF DIFFERENT) _____

COMPLETE STREET ADDRESS _____

CITY/STATE/POSTAL CODE/COUNTRY _____

PHONE _____ FAX _____

E-MAIL _____ WEBSITE _____

Your organizational level *choose the one that best matches your level*

- Corporate Management (e.g. President/CEO)
- Senior Management (e.g. Executive VP, Managing Director)
- Director
- Manager
- Associate
- Administrative
- Sole Proprietor/Self Employed

Your Job Function *choose the one that best matches your function*

- Senior Management
- Marketing/Sales
- Operations
- Development
- Programming
- Artist
- Production/Promotion
- Consulting
- Other _____

I am authorized to give consent for my organization to receive faxes and e-mails sent by or on the behalf of the Association of Performing Arts Presenters. I understand that Arts Presenters reserves the right to publish certain information provided on this form. All data is reported in aggregate.

SIGNATURE _____

SECTION 2: ORGANIZATIONAL PROFILE

Your application will not be processed unless this section is completed.

1. Organization Structure *check one*

- US Profit
- US Non-profit
- International Profit
- International Non-profit

2. Organization Type *check one*

- College/University *public*
- College/University *private*
- Foundation
- National Government
- State Government
- Local Government
- Corporation
- Partnership/Sole Proprietorship
- Volunteer Organization
- Private Organization

3. Average number of paid staff over the past year

Full-Time _____ Part-Time _____

4. Annual Budget: \$ _____

Presenting Organizations: Annual Budget = Total Annual Operating Budget

Artists & Artist Managers/Agents: Annual Budget = Gross Annual Revenue from Touring, Producing and Commissioning

5. Which ONE best describes the area in which your organization is located?

- Urban Small City Suburban Rural

6. What best describes your organization's primary activity?

- Artist / Agent / Manager *circle one* Producer / Promoter *circle one* Performance Facility
 Presenting Program Vendor / Consultant *circle one* Museum / Gallery / Library *circle one*
 Local, State or Federal Agency / Department / Commission *circle one* Academic Department Services Organization
 Charitable Trust / Foundation / Donor *circle one* Other _____

If you present or produce the performing arts...

7. Provide your facility information (check all that apply, and provide seating information for all selected):

- Traditional proscenium theater with fly space, seating: _____
 Traditional proscenium theater without fly space, seating: _____
 Proscenium theater convertible to thrust stage, seating: _____
 Thrust stage theater, seating: _____
 Arena stage theater, seating: _____
 Flexible "black box" theater, seating: _____
 Multi-purpose auditorium with fly space, seating: _____
 Multi-purpose auditorium with stage but no fly space, seating: _____
 Lecture hall with permanent stage, seating: _____
 Meeting or convention hall, sports arena with permanent stage, seating: _____
 Meeting or convention hall, sports arena without permanent stage, seating: _____
 Restaurant or nightclub with permanent stage, seating: _____
 Restaurant or nightclub without permanent stage, seating: _____
 Outdoor amphitheater or concert shell, seating: _____
 Outdoor bandstand, seating: _____
 Recital Hall, seating: _____
 Other _____, seating _____

If you perform, present or produce performing arts or represent artists...

8. Describe your most recently completed season by identifying disciplines presented, produced or represented.

DANCE *check all that apply*

- Ballet Folk and/or Traditional *all cultures* Jazz Hip Hop
 Modern Flamenco Tap Other _____

MUSIC *check all that apply*

- Chamber Music *one player to a part* Choral Concert Band Classical Western
 New Music Folk/Traditional *all cultures* Jazz Opera
 Pop Music *includes rock, country, lounge, DJ, electronica, hip hop* Symphonic/Orchestral
 World Music Other _____

THEATER *check all that apply*

- Broadway Musical Theater Classical/Western Folk/Traditional
 Hip Hop Installation Mime or Mask One-Person Shows
 Puppetry Spoken Word Storytelling Performance Art
 Young Audiences Experimental New Works Other _____

OTHER LIVE PERFORMANCES *check all that apply*

- Circus Attractions Family Programming Lectures/Speakers

SECTION 3: MEMBERSHIP CATEGORIES & DUES

Your application will not be processed unless this section is completed. Please review all descriptions and definitions carefully to determine which category best suits your organization. If you have questions about the member categories, please contact Arts Presenters.

You are considered a PRESENTING ORGANIZATION MEMBER if you are any of the following:

- a facility or program that presents artists and pays artist fees
- a facility or program wishing to find artists / agents / managers for performances in their space
- a producing organization whose primary interest is in finding touring artists to perform in their communities

Calculate your dues using two variables – the organization’s total budget and amount spent on artist fees paid.

TOTAL ORGANIZATION OPERATING BUDGET	% OF BUDGET SPENT ON AFP (ARTIST FEES PAID)		
	100–67%	66–34%	33–0%
\$99,999 and under	\$300	\$300	\$300
\$100K–\$199,999	\$325	\$375	\$400
\$200K–\$499,999	\$425	\$475	\$525
\$500K–\$999,999	\$550	\$650	\$775
\$1M–\$1,999,999	\$850	\$950	\$1,050
\$2M–\$5,999,999	\$1,150	\$1,250	\$1,375
\$6M–\$10,999,999	\$1,450	\$1,550	\$1,625
\$11M–\$25,999,999	\$1,675	\$1,775	\$1,875
\$26M–\$49,999,999	\$1,925	\$2,025	\$2,125
\$50M and over	\$2,250	\$2,350	\$2,475

Definitions

Total Organization Operating Budget: all expenses related to the annual operation of the organization, e.g. staff salaries, facility maintenance, marketing/publicity, artist fees paid, box office, fundraising, etc. Non-profit 501(c)(3) organizations, please use line 17 of the 990 tax form.

Artist Fees Paid: all fees associated with booking artists, e.g. per diem, housing, travel/lodging, visa, freight, taxes, etc.

Total budget: \$ _____

Budget Spent on AFP (artist fees paid): \$ _____

% of Budget Spent on AFP (artist fees paid): \$ _____

My annual dues are: \$ _____

You are considered an ARTIST OR ARTIST MANAGER / AGENT MEMBER if:

- you receive revenue from touring/performing
- you are a producing organization whose primary interest is in sending a production(s) on the road

Your dues are based on sliding scale; see formula below.

TOTAL COMMISSIONS FROM TOURING, PRODUCING AND COMMISSIONING**	DUES
\$19,999 and under	\$300
\$20,000–\$39,999	\$375
\$40,000–\$99,999	\$525
\$100,000–\$199,999	\$775
\$200,000–\$399,999	\$1,050
\$400,000–\$1,199,999	\$1,375
\$1,200,000–\$2,199,999	\$1,600
\$2,200,000–\$5,199,999	\$1,850
\$5,200,000–\$9,999,999	\$2,125
\$10,000,000 and over	\$2,475

Definition

Total Commissions from Touring, Producing and Commissioning: the total monies collected (gross) from all touring of artists, producing performances and commissions of new work.

Total Commissions from Touring, Producing and Commissioning: \$ _____

Based on the amount entered above, my annual dues are: \$ _____

You are considered a SUPPORT ORGANIZATION MEMBER if:

- you are a nonprofit organization that does not present performing arts or pay artist fees
- you are neither a presenter nor an artist manager, e.g. state arts agency, arts service organization, foundation, arts administration program, etc.

SUPPORT ORGANIZATION MEMBER DUES: \$ 475 / YEAR

You are considered a VENDOR MEMBER if:

- your primary purpose is to provide goods to artists and arts organizations
- you do not present or represent artists, attractions, films and/or lecturers

VENDOR MEMBER DUES: \$ 450 / YEAR

You are considered a CONSULTANT MEMBER if:

- your primary activity is to provide consulting services to artists and arts organizations
- you do not present or represent artists, attractions, films and/or lecturers

CONSULTANT MEMBER DUES: \$ 450 / YEAR

SECTION 4: COMPLETE YOUR APPLICATION

Your application will not be processed unless this section is completed.

Annual Dues (as calculated in Section 3) \$ _____

Canadian/Mexican Members: please add \$25 to cover postage /shipping. \$ _____

All other International Members: please add \$75 to cover postage / shipping. \$ _____

International Members/Wire Transfer: please add \$30 to cover wire fees.
Contact Arts Presenters for wire transfer instructions. \$ _____

Charitable Donation to Arts Presenters: \$ _____

TOTAL \$ _____

Check enclosed (U.S. dollars only, please)

Please charge my

VISA MasterCard American Express

NAME ON CARD

CARD NUMBER

EXPIRATION DATE

CVV NUMBER*

SIGNATURE

Please make sure that all parts of this application are completed and return it with your payment to:

Association of Performing Arts Presenters
1211 Connecticut Avenue, NW Suite 200
Washington, DC 20036

Please note that any information not provided in full will cause delays in processing your application.

Memberships are not valid until processed upon receipt of this application, completed in its entirety, and appropriate payment of dues.

* For Visa/MasterCard, the three-digit CVV number is printed on the back of the card, in the signature panel, and appears immediately after the card's account number. For American Express, the four-digit CVV number is printed on the front of the card, just above and to the right of the card's account number.